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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chairman, Efficiency Awards Committee

FROM : Secretary, Efficiency Awards Committee

SUBJECT: Minutes of Efficiency Awards Committee Meeting

DATE: 27 January 1953

1. The Central Intelligence Agency Efficiency Awards Committee was convened on Friday, 23 January 1953 at 1430 hours, Room 115, North Building. Members present were:

25X1A W. H. H. Morris, Jr. - Chairman
 - (for Comptroller)
 Wilfred L. Peel - Chief, Organization and Methods Service
 25X1A George E. Meloon - Personnel Director
 - Secretary

25X1A [redacted] Organization and Methods Service, and [redacted] 25X1A
 25X1A [redacted] Personnel Office, were also present in the capacity of alternate
 25X1A members. [redacted] attended the meeting to present in-
 25X1A formation in behalf of [redacted] relative to an Award for Superior
 Accomplishment.

2. The Committee voted to take the following action on the cases presented:

- 25X1A
- Case No. 1. [redacted] -- No award, but a letter expressing appreciation to suggestor from Committee.
- 25X1A
- Case No. 2. [redacted] -- Recommend cash award of \$50 and Certificate of Award.
- 25X1A
- Case No. 3. [redacted] -- No award, but letter expressing appreciation to suggestor from Committee.
- 25X1A
- Case No. 4. [redacted] -- Recommend cash award of \$10 and Certificate of Award.
- 25X1A
- Case No. 5. [redacted] -- The Committee deferred action at this time with recommendation to refer suggestion to Organization and Methods Service for further investigation.
- 25X1A
- Case No. 6. [redacted] -- Recommend cash award of \$30 and Certificate of Award.
- 25X1A
- Case Nos. 7 [redacted] -- No award, but letter expressing
 thru 10. appreciation to suggestor from Committee.
- 25X1A
- Case No. 11. [redacted] -- Committee recommended one step within-grade pay increase for superior accomplishment.

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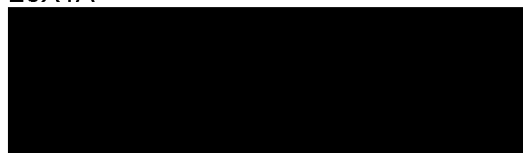
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25X1A

Case No. 12. [REDACTED] -- No award but letter expressing appreciation to suggestor from Committee.

3. The Committee was adjourned at 1600 hours by the acting chairman, Mr. Wilfred L. Peel, in the absence of the Chairman.

FOR THE EFFICIENCY AWARDS COMMITTEE
25X1A



PR/RAS:hh(26 January 1953)

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